

**Dighton Water District
192 Williams St.
No. Dighton, Ma 02764**

***Paul Pacheco
Sue Medeiros
Edward Swartz***

COMMISSIONERS

***Carol A. Stevens
TREASURER***

April 13, 2010

A meeting of the Dighton Water District Commissioners was held at the District office at 6:00 P.M. Chairman of the Board, Paul Pacheco called the meeting to order.

First order of business was New Business Bid Opening; Truck Bids were first. There were three bidders. Bristol County Auto bid \$378.00 for the utility truck, Advanced Automotive bid \$201.00, and Conlon bid \$126.51. Commissioner, Edward Swartz said, "I make a motion to accept the bid of Bristol County Auto for the disposal of the utility truck." Clerk of the Board of Commissioners, Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it." The next bid opening was for the dump truck. There were three bidders, Bristol County Auto bid \$678.00, Advanced Automotive bid \$401.00, and Conlon bid \$251.51. Edward Swartz said, "I make a motion to accept the bid of Bristol County Auto for disposal of the dump truck." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it." Asphalt and Paving bids were opened next. Edward Swartz said, "I make a motion to refer to the Superintendent for his recommendation at the next meeting." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it." Equipment and labor were the next bids open. Edward Swartz said, "I make a motion to refer equipment and labor to the Superintendent for his recommendation." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it." Pipe and Supplies were opened next. Edward Swartz said, "I make a motion to refer them all to the Superintendent to make his recommendation what we will buy and where." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it." Propane was opened next. Sue Medeiros said, "I make a motion to refer it to the Superintendent for his recommendation." Paul Pacheco said, "I'll step down and second. All in favor, ayes have

it." Chemical bids were next. Sue Medeiros said, "I make a motion any bids opened be referred to Chuck for his recommendation." Paul Pacheco said, "I'll step down and second. All in favor, ayes have it."

The next order of business was to review a bill sent from the Town Hall. Edward Swartz said, "I make a motion to refer to the Town Hall for Assessor, Carol Beauregard and Sue Medeiros to figure out why the numbers on the break out for the billing of the taxes from each District gets billed a percentage, and to get an explanation from the Collector on the break out of this." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it."

A letter from Jay Zola was reviewed.

Next on the agenda was Carol Harris from Woodard & Curran. Carol Harris handed out proposals for review. Edward Swartz said, "I make a motion to take this under advisement refer to our agenda at our next meeting prior to that meeting any of us that have any specific questions e-mail them to Chuck so he can provide them to Carol Harris, fresh set of eyes to look at it. Chuck do we have funding available or do we have to look for an alternative source to fund the \$8,500, see if we have that available in our current budget or not." Superintendent, Charles Cestodio said, "I'll let you know before the end of the week."

Next on the agenda were Stephen DeFrancesco and Andrew Reid from Aecom. Stephen DeFrancesco handed out a Disinfection Byproducts Reduction Update for review. Edward Swartz said, "I make a motion we accept the contract with Aecom for the Drawdown Interference Evaluation and Production Well Installation at Cedar St. Well #3." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it."

Next order of business was Tony Roderick. Tony Roderick said, "Trying to resolve water main in the Reserve off Elm St." Tony Roderick reviewed a drawing he made with everyone. Paul Pacheco said, "A letter was sent saying they had a demand from the Fire Chief regarding hydrant location." Edward Swartz said, "The Fire Chief looks at it from safety point of view actually he has no problem with it being in either spot we look at it from a flushing aspect." Paul Pacheco said, "He wants to put an additional one fine we're not going to get in the way of safety, not telling him he can't put a fire hydrant there but he shouldn't be telling us where we're not going to put them." Edward Swartz said, "Policy of the Dighton Water District as long as subdivisions have been put in I can only speak for the three years I was here." Tony Roderick said, "I just want to put one hydrant in I don't care where I put it I'm not going to put a hydrant where somebody is not going to sign off on the road." Edward Swartz said,

"If the Highway Superintendent, and the Fire Chief have something different they want than what we have been doing the two of them need to come to the Water District." Paul Pacheco asked, "Why don't we have a special meeting with the Highway Superintendent and the Fire Chief." Edward Swartz said, "If the Highway Superintendent and the Fire Chief want us to start looking at the plans differently they really need to come to the Dighton Water District and say I want you to look at these differently it shouldn't be you having to come to us to pit us against the Highway Superintendent and the Fire Chief. The Town wants something differently they need to come to the Water District and say we want this differently because our policy and regulations aren't governed by what the Town does they have to come and request it if they're going to change things. The Water District is responsible for the waterlines, fire hydrants, and anything in regards to water, if they want it handled differently they need to come and ask the Water District. We will after this meeting tonight request within the next seven days to have a meeting with the Highway Superintendent, Fire Chief and Chairman of the Planning Board and if they want something different then we'll look at the policy of the Water District." Charles Cestodio said, "I'd like to include the Planning Board Engineer also." Paul Pacheco said, "Contact the Fire Chief and Tom to see if they're available, Planning Board also." Charles Cestodio said, "I can find out about that when I go down Thursday."

Next order of business was Jay Zola regarding Dighton Woods. Jay Zola said, "Zoning Board approved increasing lots from 52 to 65 lots, 3 of which are affordable, we want to pay the fees when pulling building permits rather than paying up front." A discussion was held. Edward Swartz said, "We as a Board are not going to decide tonight, we'll sit down and address the concern, look at the big picture, look at our rules and regulations next meeting. Chuck have a spreadsheet one for residential, rentals, etc...list Raynham, Somerset, Swansea, Taunton, Norton comparison section by section assign one of the guys, residential, rentals, application fees, etc... I make that in the form of a motion." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it."

Next order of business was American Auto Auction. Paul Pacheco said, "There is a problem with the sprinkler system possibly coming from us I think it's in their building Chuck and I went over there their system pressure over there is exactly what it is over here, today we were at 88 lbs. here they had 150 lbs. I'll step down make a motion somebody check the gage over there at 7:30 A.M., 11:30 A.M., and 2:30 P.M. every day Monday through Friday motion our guys do the same thing log in what system pressure is here three times during the day so we can compare so we can start figuring out what is going on." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it." Prime Operator, Dorian Jefferson said, "Here the pumps are

running it's going to be one pressure if it's not running it will be another." Paul Pacheco said, "Have them just note what the pressure is and whether the pumps are on or off. Second thing I have I talked to my neighbor about getting a water service I want to do what we did before, Arnie is our contractor we're not letting another contractor come in and do it let the homeowner hire our contractor go right from the house right to the street we'll bill them for the line our guys same way we did still bill the cop. I'll step down and make that motion." Edward Swartz said, "Second." Paul Pacheco said, "All in favor, ayes have it. I've been getting phone calls about the minimum charge. A discussion was held on the rates. Sue Medeiros said, "Maybe they should come to the Water District." Edward Swartz said, "Have them send a letter." Sue Medeiros agreed. Edward Swartz said, "I'll fix it right now I make a motion under the Dighton Water District rates we eliminate the minimum yearly charge for the first forty thousand gallons equals' \$120.00 leave the second line the minimum bill will be \$60.00 in January and \$60.00 July excess charge beginning at 20,001." Paul Pacheco said, "Let me go on record saying that if this all blows up I'm not agreeing with it." Sue Medeiros said, "Have the person come in and see us." Edward Swartz said, "You can't read one line and interrupt that as the whole policy you have to read the whole policy."

Edward Swartz said, "On our Accountant Services in discussion with the Town Accountant and another Town Accountant I know that process we had set up here really not truly the way checks and balances should be, the warrant should be the Accountant should come in here once a month to review the warrant after the Treasurer prepares the warrant the Accountant reviews it then it's submitted to the Board because there needs to be a process to it not just us coming in reviewing the warrant the Accountant should have a list of all our vendors he should have a list of who we do business with he checks that against what is submitted to him by the Treasurer and then we approve it. So I would like to propose that we request that our Accountant come in on whatever day he agrees with the Treasurer a day or two days before our meeting schedule or the afternoon of our Board meeting that he meets and he gets the warrants to review that day, work with the Accountant." Carol Beauregard asked, "Accountant just your Auditor Accountant?" Edward Swartz said, "No our District Accountant." Carol Beauregard asked, "So how come I cannot get papers from him." Edward Swartz said, "Previously he did our Audit after that brought him in as Accountant he will not do our Audit anymore the District is not required to do an Audit." Carol Beauregard said, "He needs to be set up in the DOR DLS Gateway." Edward Swartz said, "Ok." Carol Beauregard said, "He needs to start doing the District's paperwork, start doing overlay and other stuff I could never get him to do." Edward Swartz asked, "Is it suppose to come from the Accountant?" Carol Beauregard said, "The Accountant is your

overlay, definitely your Accountant." Sue Medeiros said, "Carol can't be the Accountant and the Treasurer." Edward Swartz said, "Well she can be." Sue Medeiros said, "She's been doing it really not fair to her either because really it's not her job she is the Treasurer and it could put her in a spot if DOR ever came here." Edward Swartz said, "That's the problem with Districts not just here because I talked to the guys at Wareham too and they go through the same thing those processes at District's have never really been set up nor does DOR enforce it. What I'm requesting is that Carol and Carol meet with Peter tell him what the expectation of the Accountant is to the Assessor office, to the Treasurer's office I had a conversation with him and he's willing to come in here once a month." Paul Pacheco said, "The next Fiscal Year we need to get some prices." Edward Swartz said, "Until June 30th he's still the guy we're paying as the Accountant use his services." Paul Pacheco said, "Right now we're paying him \$245.00 an hour, David Gay is \$160.00." Sue Medeiros said, "Budgeted the Accountant \$10,000 not a lot of money if he was in here doing what he's suppose to do bring him in and say listen this is what you're supposed to be doing. Carol will supply information, as Treasurer your job is to get the sheets together, Carol at the Assessor's office need to tell him what she needs." Edward Swartz said, "Carol give him a time to have him come down and explain to him the reports you need." Sue Medeiros said, "I'll get him up on Gateway." Edward Swartz said, "We need him to look at the warrant prior to it being submitted to us, overlay is a total separate issue from a pure Accountant standpoint and checks and balances standpoint we need to have that process in place." Sue Medeiros said, "Carol it will make your job a lot easier it is not your responsibility you shouldn't have to be the one responsible for it." Treasurer/Clerk, Carol Stevens said, "We've used \$8,405 already out of the \$10,000." Sue Medeiros said, "About \$1,600 left between now and the end of the Fiscal Year. Who are we going to use for an Auditor?" Edward Swartz said, "Don't Audit every year." Sue Medeiros asked, "How often do you have to Audit the District?" Edward Swartz said, "You don't they don't require it I say we do it every three years." Tony Roderick said, "The last time audited through the grape vine you know how rumors get around District had an excess of two million dollars in free cash you made a statement to me you need operating money to operate this place what happened to that two million dollars?" Edward Swartz said, "We still have substantial free cash we paid off a note to help to lower the tax rate, \$250,000 to develop new wells we have to look at future sources, we spent \$400,000 reducing the tax rate in this current Fiscal Year I agree there was a lot of money when I got here I was told we had to keep a million dollars on hand for an emergency that's what bonding is for I want to get this Treatment Plant paid off so we can truly reduce the tax rate or eliminate it or get it to the point it's close to that." Tony Roderick asked, "How much is owed on this Facility?" Edward Swartz said, "Six something million dollars. Let's remember there were a lot

of promises when this was built Federal Government was going to come through a lot of that didn't materialize." Sue Medeiros said, "We used a bunch of the free cash at the last District Meeting you're going to see that free cash number be a lot lower this year." Tony Roderick asked, "You used half of it?" Sue Medeiros said, "At least." Edward Swartz said, "Schedule a meeting Carol, Carol and Peter. Approve the past due bill for the Auditor." Paul Pacheco asked, "Are we over the \$10,000 yet?" Edward Swartz said, "No." Carol Stevens said, "He's at \$8405.00." Edward Swartz said, "I make a motion to approve the warrants." Sue Medeiros said, "Second." Paul Pacheco said, "All in favor, ayes have it."

Edward Swartz said, "I make a motion to approve the minutes of March 9th." Sue Medeiros said, "Second." Paul Pacheco said, "All in Favor, ayes have it."

Paul Pacheco said, "Election is May 17th noon to seven, Annual Meeting is May 27th at 7." Edward Swartz said, "Moderator, call William McKeon first then John Blake if Bill can't make it."

Public Input- Carol Beauregard said, "Clarification on some wording for Water District Abatements when you verify go through and make a decision on the back denial or approval just check one of the reasons denied or approved sign off on them then we can do our denials." Edward Swartz asked, "Who signs these, the Board, Superintendent, Treasurer whose required to sign so we do it right?" Carol Beauregard said, "I honestly don't know about Districts." Edward Swartz said, "So that's my question based on our by-law the Assessors for the Town are the Assessors for the District." Carol Beauregard said, "Assessing is values we set your values, tax rate I don't decide who's in the District whose not, an assessor is to assess values." Edward Swartz said, "Ok, so we'll figure it out, when do we have till." Carol Beauregard said, "It's open until May 1st then ninety days." Edward Swartz said, "Place it on the agenda for the next meeting wait until after May 1st then take them as an agenda item on May 11th." Paul Pacheco asked Sue Medeiros to take over the meeting because he had to leave. Carol Beauregard said, "Minutes from September 5, 1951 here is where we're getting radius 1000 feet of a hydrant." Edward Swartz said, "Measuring them as radius correct Chuck. Certain situation I agree with it as a radius we need to look at it." Tony Roderick asked, "Where did 500ft. come in for years it was 500ft. then it went to 1000." Edward Swartz said, "It was 1,000 ft. in 1951." Carol Beauregard said, "I've never seen anything with 500 ft. on it." Finance Committee member James Ready said, "Electric is 500 ft." Edward Swartz said, "We promised you a spreadsheet by the 23rd you will have it by the 23rd, FY09, FY10, request for FY11, FY09 actual, FY10 actual to date, FY11 request." James Ready asked, "Money from rental tower space isn't it revenue general fund?" Edward Swartz said,

"Yes general fund." James Ready asked, "Voted out by District Meeting?" Edward Swartz said, "No in revenues same as revenue for water fees, usage fees into the general fund." James Ready asked, "How many employees?" Edward Swartz said, "Eight full time, one temporary employee." James Ready said, "We had a meeting we elected Charlie as a member, Ron Smith resigned."

Edward Swartz said, "Metro PCS I make a motion 4/13/2010 Board continues to follow the process with all tank antennas and that the contract proposal that we had sent back to Metro is what the Board voted and is our final contract proposal." Sue Medeiros said, "Second, all in favor, ayes have it."

Edward Swartz said, "Chuck look into sending lagoon sludge to Bourne find out the cost."

CCR Report-Edward Swartz said, "I make a motion to approve CCR as submitted by the Superintendent." Sue Medeiros said, "Second, all in favor, ayes have it."

Edward Swartz said, "Water Week I make a motion to refer Chuck and Carol to work with the school if they're still interested in participating in water week the Water District will partner with them on that." Carol Stevens asked, "Are we willing to pay for the buses as we always do?" Edward Swartz and Sue Medeiros said, "Yes." Sue Medeiros said, "Second, all in favor, ayes have it."

Edward Swartz said, "Chuck we put a lot of work on your desk tonight use Donnie, use some of those guys because we have plenty of guys here so push them to do some of those things give them a project to do, have them put all the data together." Sue Medeiros said, "Delegate."

Edward Swartz said, "Appraiser put a special article on the warrant one time raise and appropriate \$1,500 line item. Bring the dumpster up here. Warrant article for new truck out of free cash. Try to get us a free cash balance."

Edward Swartz said, "I make a motion to adjourn." Sue Medeiros said, "Second, all in favor, the ayes have it."

Respectfully Submitted,
Carol A. Stevens
District Clerk

Those in Attendance:

Paul Pacheco
Sue Medeiros
Edward Swartz
Charles Roderigues
Danny Carpenter
Carol Harris
Jim Rivard
Stephen DeFrancesco
Andrew Reid
Tony Roderick
Jay Zola
James Ready

Charles Cestodio Jr.

Carol A. Stevens

Dorian Jefferson
