

Dighton Water District

192 Williams St.
No. Dighton, Ma 02764

Paul Joly
Patrick Menges
Sue Medeiros

COMMISSIONERS

Card A. Stevens
TREASURER

September 20, 2011

Chairman of the Board, Paul Joly called the meeting to order.

Present: Paul Joly, and Clerk of the Board of Commissioners, Patrick Menges.

Pledge of Allegiance.

Patrick Menges as Clerk of the Board VOTED; To consider adjournment at 9:30, seconded, Paul Joly, all were in favor.

Reports and Action on Reports;

North Dighton Fire District Fire Hydrant on Forest St.: Patrick Menges moved to approve, seconded, Paul Joly, all were in favor.

National Grid Representative/Finance Committee; Joseph Stephens and another representative were in attendance and gave a presentation to the Board and Finance Committee members. Paul Joly requested a list of contact people they've done projects for and phone numbers. Finance Committee to review and then meet with the Board with their recommendations.

After-report Discussion with Superintendent Brown Water/Walker St. Hydrant/diffusers; Superintendent, Charles Cestodio did hydrant flushing. Problem seems to be under control. Walker St. hydrant issue under control. Hydrant/diffusers; Charles Cestodio ordered two truck flusher truck mounted diffusers. Main St. Bridge Project discussed.

Commissioner Medeiros' Report on Human Resources By-Law Revision; Paul Joly VOTED; table Sue Medeiros not in attendance. Patrick Menges, move that we extend her mandate develop a procedure for developing job descriptions, seconded, Paul Joly, all in favor.

Commissioner Menges' Revenue Planning Progress Report; Progress Report was read by Patrick Menges. Patrick Menges VOTED, I move that this report be accepted and that the Chairman of the Assessors, our District Treasurer, and Commissioner Menges be instructed to continue to function as outlined, seconded, Paul Joly, all were in favor. Patrick Menges VOTED; I move that the District Clerk be instructed to forward a copy of the progress report on revenue planning to the Chairman of the District Finance Committee, seconded, Paul Joly, all were in favor.

Old Business;

Public Relations;

Camera/Telecasts of Commission Meetings; Patrick Menges VOTED, that videotaping and televising of Commissioners' meetings as voted by the Annual District Meeting in May continue and proceed in accordance with previous votes of this Board, seconded, Paul Joly, all were in favor.

Phones, e-mails, letters; Tabled

Dighton.com Postings; Patrick Menges, VOTED, That the District Clerk in accordance with previous votes of the Board forward via the internet all publicly posted Dighton Water District releases, including

meeting notices and agendas, to Dighton.com. in making that motion I also wish to say it's being done, seconded, Paul Joly, all were in favor.

District Web Site Update; Patrick Menges, VOTED, The District web site home page has been updated and minutes of meetings are being posted as they are being completed by the District Clerk and approved by the Board. Requested the name of the Health Officer, be updated to reflect the present Chairman of the Board of Health, Thomas Pires, seconded, Paul Joly, all were in favor.

Postings of Operating Budget Balances; Patrick Menges VOTED, That the Board for the time being instruct the District Clerk/Treasurer to post the operating balances as soon as it is compatible with the mission of the Accountant, seconded, Paul Joly, motion to accept, all were in favor.

Other Public Relations Matter Glenn Jefferson; Glenn Jefferson was not in attendance.

Land Sale/Land Purchase/EEA Grant; Land Sale; Advertisement-Sign in Place, Place ad in paper and central register, deadline end of October for bids, Superintendent has till the end of November to relocate the pipe, inquiring about a sewer tie-in. Board of Commissioners will meet with the Superintendent on Friday. Land Purchase; Arrangements in place for appraisal, pursuing the EEA grant, question raised as to if the grant will cover the appraisal. Paul Joly, VOTED, to accept Land Sale/Purchase, seconded, Patrick Menges, all were in favor.

Prepare for Special District Meeting;

Patrick Menges, VOTED; I move that the drafting begin of articles for a Special District Meeting to be held after the first of November begin for an essential transfer from Capital Improvements as recommended by our Financial Advisor; for funding of a professional rates study; for action on adoption of the new map and metes and bounds description of the District territory now being prepared by Surveyor Roy DeLano, and requesting that the Town of Dighton

endorse and the Massachusetts General Court enact said map and description; for replenishing of the system maintenance account as previously voted by this Board; for an outlay for variable frequency motors if the Board endorses that initiative; and for such other matters as may lawfully be acted upon as necessary after the certification free cash at the end of October, and that the articles when drafted be forwarded to the Finance Committee for their recommendations, and a warrant be readied for the Board's signature. Paul Joly, VOTED, motion we accept, seconded, Patrick Menges, all were in favor.

Compensation of Assessor and Collector; Patrick Menges, VOTED, Move to dispense with this item we do not need to act on it any further.

Updates; Rate Study; Information supplied by Mark Owen. Scanner; Patrick Menges, VOTED, Move authorize the Clerk/Treasurer to proceed to have the scanner hooked up, seconded, Paul Joly, all were in favor.

Diffusers; Already reviewed.

District Seal; Middle School Principal has asked to be periodically reminded to see how art students/teacher are progressing, Commissioner Menges will call.

I.D. Cards for Commissioners; In progress along with name tags.

D.O.R. Management Review Request; Patrick Menges read a letter from Rick Kingsley, Div. Local Services.

District Boundaries Initiative; Patrick Menges, VOTED, Move that the Board refer to District Counsel David T. Gay a draft letter by Clerk of the Commissioners Patrick Menges, proposed to be sent to residents of streets serviced but not properly accepted into the Water District, informing them of the consequences of having their streets decertified and suggesting that they may petition to request that their streets be accepted into the District under Chapter 359 of the Acts of 1950, Section 13, seconded, Paul Joly, all were in favor.

New Business;

Inspect/Signs as Necessary Contents of District Policy Book;
Reviewed and signed unsigned policies as appropriate.

District Financial Condition; Patrick Menges, VOTED, Move that the Finance Committee be informed of this statement, by forwarding a copy of the text to its Chairman, seconded, Paul Joly, all were in favor.

Finance Committee/Carol Berube; Patrick Menges, VOTED, Move that the Commission vote to accept with regret the resignation from the District Finance Committee of Carol Berube, and that we extend our thanks to her for her honorable and devoted service as a member and secretary of the Committee, Paul Joly motion to accept, Patrick Menges seconded, all were in favor. Patrick Menges, VOTED, Move that the Board inform the Chairman of the Finance Committee that in accordance with our practice the Committee should seek a qualified resident of the District to fill the seat on the Committee vacated by the resignation of Carol Berube, seconded, Paul Joly, all were in favor.

Sharon Araujo; Discussion regarding the system ranking as reported in the 2010 water quality report sent out by the Superintendent.

Announcements; Deadline for Somerset Avenue Land; Bids are due at the end of October.

Acknowledgements; Patrick Menges, thank on behalf of the Board, thank all of the employees of the District who were on duty during tropical storm Irene and I especially want to say a word for Superintendent, Charles Cestodio, and Plant Operator Don Jefferson who manned the system on Sunday of the Storm and Gary Willette who was flushing hydrants in the high winds on the Saturday of the storm a word to all of them thank you for your efforts which kept us out of trouble, brown water complaints were being answered while we were standing by for whatever the storm brought and all of you deserve our thanks. Patrick Menges, thank Mr. Figueiredo for allowing us to put up our sign advertising Special meetings such as

the September 10th meeting and we will be sending him a thank you letter.

Commissioners' Meetings, dates, times, skeletal agenda;

Commissioner Menges will be meeting with the Chairman of the Assessors and District Treasurer on a date to be announce, public posted meeting for revenue planning.

Board to schedule an executive session for correspondence from Counsel regarding litigation.

The next regular monthly meeting of the Board of Commissioners will occur at 7:00 P.M. at District Headquarters on Tuesday, 11 October.

Paul Joly motion to adjourn 8:30, Patrick Menges, so move, all were in favor.

Respectfully Submitted,

Carol A. Stevens
District Clerk

Those in Attendance:

Paul Joly
Patrick Menges

Charles Cestodio

Carol A. Stevens
