

Dighton Water District
192 Williams Street
North Dighton, MA 02764

Sue Medeiros
Patrick Menges
Edward Swartz

COMMISSIONERS

Carol A. Stevens
TREASURER

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday, April 8, 2014 at 7:00 P.M.
Water District Headquarters

Chairman of the Board of Commissioners, Sue Medeiros, called the meeting to order at 7:00 P.M. on Tuesday, April 8, 2014.

PLEDGE OF ALLEGIANCE

COMMISSIONERS' TOAST: No Commissioners Toast

APPROVE MINUTES OF PRIOR MEETINGS:

Commissioner Ed Swartz motioned to accept the minutes of Monday March 3rd, 2014, Clerk of the Board, Patrick Menges seconded, and there was no discussion and the motion carried. Ed motioned to accept the minutes of the executive session on March 3rd, 2014, Patrick seconded, and there was no discussion. All were in favor and the motion carried. Patrick motioned to accept the minutes of executive session date February 10th, 2014, Ed seconded, all were in favor and the motion carried. Sue noted that executive session minutes were approved but not released.

READING OF CORRESPONDENCE: None

MEETINGS WITH SCHEDULED GUESTS:

John Garanito - Knotty Pine Fees – Mr. Garanito wanted to know if his subdivision plan had been approved. Ed said the board would have the plans at the next meeting for their review. Mr. Garanito's issue is paying all the fees upfront and the amount of the fees. The board discussed paying the tap fee upfront and the capital improvement fees when the permit is pulled for each lot. Ed stated the Board would place making a policy change for subdivision fees on the next meeting agenda.

FINANCIAL CONDITION:

The major account balances, budget to actual, outstanding debt and receivables were presented to the board for review. Ed motioned to accept the financial report, Patrick seconded, all were in favor and the motion carried.

Tina Bragga stated the website has been updated with the flushing notice, date of the annual meeting and minutes.

SUPERINTENDENTS REPORT:

Superintendent Greg Olsen reported that work on the Pleasant Street bridge repairs would begin next week. Greg reported that spring flushing had started and was moving at a good pace, almost half way through system in just a week. Only one dirty water call has been received. Greg stated that during the warmer months we may need to run the treatment plant longer and slower to avoid dirty water. Greg stated he has one reoccurring complaint regarding flushing and would recommend to the Board moving the hydrant or valve off and not operate, stated that he prefers not shutting off hydrant. There are two reasons why the District flushes the system, one is to get quality water and second is to check that every hydrant is working properly. Greg will take measurements to see if hydrant can be moved and will report back to the board. Hydrant flushing signs have gone missing, only have six signs left, will need to order new signs before fall flushing.

Greg reported that all the meters at the wells and treatment plant were calibrated and tested. Two were out of calibration, will have recalibrated. Greg continued that as part of the annual sanitary survey the District will need to have someone check the tanks. Has received two quotes and would like to go with the cheaper quote of Haley and Ward for \$600.00 per tank.

Greg stated there was a service leak on Williams Street which brings a total of seven spots that need to be paved, has sent list to contractor to be done as soon as possible. Two new services were installed on Hart Street.

Operators cleaned, painted and waxed floors at the treatment plant. The District purchased two radios that are tied in with the communications dispatch center, police, fire and highway. The two cemeteries on District property have been cleaned and will be maintained.

Greg also stated he would like to be involved with the connection fees. Ed would like Hawthorne Development to be issued an updated invoice with fees based on the schedule previously discussed.

Greg handed the commissioners a copy of the completed Consumer Confidence Report prepared by the Administrative Compliance Officer (ACO) Charles Cestodio. Greg also mentioned that all the violations and deficiencies have been completed except for the financial plan due into the Department of Environmental Protection (DEP) by June 30th, 2014.

Greg and the board discussed the waterline for Stoney Ridge Subdivision off Pine Street.

MEETINGS WITH SCHEDULED GUESTS:

Austin Donahue – Water Bill

Mr. Donahue requested that a certified fee be removed from his water bill stating that the certified was addressed to his deceased father. Ed made a motion that based on the fact that the certified was not made out to Mr. Donahue and was not picked up at the post office, he came in and paid the actual water service used, that we clear this off of our books as a

misabeled/uncollectable. Sue stepped down and seconded, vote was taken, Sue – Aye, Ed – Aye, Patrick –no, motion passed.

Dick Johnson – Tank Mixers

Dick Johnson representative for the Pax Water Mixer gave a presentation on the mixer. The mixers help spread the chemicals, will help to prevent ice in tanks and electric is about a dollar a day. Greg stated that the District would like to purchase mixers for the Elm and Williams Street tanks because of summer time chlorine residual issues and possible bacteria hits. Ed stated that an article has been placed on the District Annual Meeting Warrant regarding two mixers at the request of Superintendent Olsen.

BID-OPENINGS:

Attached is a copy of the bids as opened and the cost. Superintendent Greg Olsen opened the bids as follows:

- Asphalt Patch Repair
- Equipment & Labor
- Pipe Supplies
- Propane
- Chemicals
 - Chlorine
 - Hydroxide 25% & 50% Solutions
 - Pacl
 - Potassium Permanganate
 - Sodium Permanganate
 - Citec Polymer

- Vehicle Repair and Maintenance

Ed made a motion to take all bids under advisement and look for a future recommendation from the Superintendent. Patrick seconded, motion passed unanimously.

OLD BUSINESS:

Fiscal year 2015 budget and special articles.

Ed made a motion to accept the warrant as presented to the board to be posted for our Annual meeting on May 22nd. Patrick seconded the motion. The board discussed the warrant and Patrick requested that an article be added to reduce the tax rate. Also discussed was the need for new members for the Finance Committee. The board will schedule a meeting to appoint new members of the Finance Committee and review the Annual warrant.

Patrick made a motion to amend the motion that the number of articles be increased to 21, that article 19 be “To see if the District will transfer from free cash available in the Treasury a sum of money to reduce the tax rate”. Ed seconded the amendment, all were in favor. Ed, motion on the floor to accept the warrant as amended with the amendment. Patrick seconded the motion and all were in favor.

Patrick moved that the acting Clerk/Treasurer schedule a meeting of the remaining Finance Committee members at their convenience and that this board meet subject to the call of the Finance committee to appoint to the vacancies so they can proceed with the review of the

warrant. Ed seconded, all were in favor and the motion passed.

The board discussed a letter prepared for the bank to authorize an additional signature on future checks.

ANNOUNCEMENTS:

Patrick announced that the next Water Resources Trust board of Trustees meeting will be Thursday, April 17th, 2014 at 9:00 A.M. The next regular meeting of the Board of Commissioners will be Tuesday, May 13th, 2014 at 7:00 P.M.. The District election for Commissioner for three years will be on May 19th, 2014 from 12 P.M. to 7:00 P.M. at the District office. The Annual meeting of the Dighton Water District will be Thursday, May 22nd, 2014 at 7:00 P.M. at the Dighton Middle School.

Greg announced he was in the process of installing the new radio read meters and if anyone in the District would like a new meter, please call the office and leave your name, address and when a good time to schedule installation.

ACKNOWLEDGEMENTS: Patrick acknowledged the excellent work that has been done by Superintendent Olsen and District personnel cleaning up the cemetery's that we own, excellent job.

PUBLIC INPUT: None

Ed motioned to adjourn at 8:50 P.M., Patrick seconded, and all were in favor, motion carried.

Respectfully Submitted,

Tina Bragga
Acting District Clerk

Those in Attendance:
Sue Medeiros
Patrick Menges
Edward Swartz

Chairman Sue Medeiros

Clerk Patrick Menges

Commissioner Ed Swartz