

Dighton Water District
192 Williams Street
North Dighton, MA 02764

Edward Swartz
Jeffery Cloonan
Sue Medeiros

COMMISSIONERS

Tina Bragga
TREASURER

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday, October 21, 2014 at 6:00 P.M.
Water District Headquarters

Chairman of the Board of Commissioners, Ed Swartz, called the meeting to order at 6:05 P.M. on Tuesday, October 21, 2014.

PLEDGE OF ALLEGIANCE

MEETING WITH SCHEDULED GUESTS: None

APPROVE MINUTES OF PRIOR MEETINGS:

Chairman Ed Swartz entertained a motion to approve the minutes of the meeting of Tuesday September 16, 2014. Commissioner Sue Medeiros, so moved, Commissioner Jeff Cloonan seconded the motion, all were in favor.

READING OF CORRESPONDENCE:

Letter received from Selectman Patrick Menges regarding Lot 4 Hart Street. Letter attached. A letter was received from AT&T requesting a change in the terms of their lease on the Elm Street Tank. Ed asked that AT&T be invited to the board's next meeting.

Ed received a letter from Attorney David Gay regarding impact bargaining, there is a meeting scheduled for November 18, 2014 at 5:00 PM.

Ed also received a second letter from Attorney Gay. Attorney Gay had previously requested that a board member meet with the Taunton Department of Public Works (DPW), the Taunton Water Superintendent, Dr. Croteau from the City Council and Superintendent Greg Olsen if available. Meeting is scheduled for November 5th at 11:00 AM at either Attorney David Gay's office or the Treatment Plant. Ed will bring a report back to the committee after the November 5th meeting.

FINANCIAL CONDITION:

Sue read the financial conditions, attached. Ed asked for a motion to accept the financial conditions, Sue so moved, Jeff seconded, motion passed.

Ed asked for a motion to accept the warrants, Sue so moved, Jeff seconded, all were in favor and the motion passed.

Ed asked the Treasure for an update on moving bank accounts. Tina reported she had met with Mechanic's Bank, Bay Coast Bank and will be meeting with Webster Bank the next day. Stated she is unable to move any accounts because her name is not on them at this time. The board discussed who they would like on the accounts and decided to place the Treasurer and the Chairman of the Board of Commissioners and stated to always have a current commissioners name on the accounts.

SUPERINTENDENTS REPORT:

Superintendent Greg Olsen reported that hydrant flushing should be done by the end of the week. There have been very few complaints. Water has been very dirty coming out of the hydrants especially in the Walker, Wheeler and Oak Street areas. Greg explained this is caused by the water coming out of the back of the Treatment Plant and sitting there.

Greg reported there had been three leaks since the last meeting, one on Williams Street same spot as a previous leak, Rowland Drive and Gray Terrace. Greg counted 15 repairs had been made in Segregansett Park, 20 plus in Gray Terrace. Stated the district has to start bonding money to do replacements. Greg's recommendation is to start by replacing Williams Street main close to the plant heading toward the tank, at least a portion of it. This will alleviate all the water going out the back of the plant. With speaking to the Highway Superintendent, he is planning on paving Main from Elm to past the bridge. Greg asked that he hold off from Elm to the front part of the bridge so the district could replace the services in the spring time. The Highway Superintendent agreed to hold off.

Greg received two different quotes on engineering services for the tank mixers. The first engineering firm came back at \$17,000.00, the second firm \$11,000.00. The additional money needs to added to the tank mixer article at the Special District meeting to fund engineering cost. Ed asked the board to make a motion to accept the professional services contract with Tata & Howard for the purposes of providing engineering services for the Williams Street and Elm Streets standpipe tank mixing systems. Sue so moved, Jeff seconded, all were in favor.

Sue asked if the new bond bill that just passed in the state could help the District with replacing pipe. Sue stated that many towns are complaining they need money to replace mains because they are so old. Greg stated that the District would need a consulting firm to tell the state the study's that have been done and why we need the money. Ed suggested scheduling a meeting with someone from Senator Pacheco's office since he is the chairman of the Environmental Committee that did that bond bill, they could guide us through the process of what we need to do. Ed requested that Greg invite the consulting firms he has been working with to a meeting after the beginning of the year and tell them what we are looking for and get some quotes for the engineering services going forward. May have to wait until the next fiscal year to fund.

Greg continued that now there are 90 radio read meters installed and that we now have the software in house to read these meters.

Greg stated he has one more stub to install. He also informed the general public that anyone one that needs a stub must have it installed before November 15th, cannot cut road after the November 15th date.

At the last meeting the Commissioners requested that Greg set up a meeting with the Bristol County Agricultural School, to date he has not received a return call.

Greg reported that Knotty Pine Estates has passed bacteria test and water has been turned on today. The water has been turned on at Stoney Ridge and Center Street Woods also.

The lagoons were cleaned, the bill came in for the lagoons. Greg believes the board should send a thank you to the Lopes Corporation for the work that they did for us here, they were able to keep to the price that we had set aside in that account. They did a very good job, professional job, would use them again. Ed asked if there was a motion to send a letter, thanking the Lopes Company, motion passed.

Greg stated he would be ordering cold patch and would be having it delivered to the Highway Department to keep there with the understanding that when we need it it's there. The District does not have a facility to store cold patch and this is how it has been done in the past.

Lastly there is a section of the driveway at the Treatment Plant that freezes and doesn't seem to thaw out. North East Snow Fighters out of Framingham has an environmentally safe salt additive. Greg is going to try this added to our salt, just here at the Treatment Plant.

Greg reported on the Administrative Compliance Officers (ACO) report, Charles Cestodio Jr. has asked the board if there is anything they would like on the Consumer Confidence Report (CCR). Board stated not at this time.

Sue made a motion to accept the Superintendents report, Jeff seconded, all were in favor.

OLD BUSINESS:

Policy Updates

Greg stated that he is supposed to put the new updates all on a sheet and publish in a newspaper 30 days prior to a public hearing. Ed stated to have them posted and we will have a hearing on them at 5:30 P.M. prior to our December 9th meeting.

Ed asked how the new policies were working out. Greg asked the board for clarification of the ACO's hours of work. Board stated the ACO's hours are Monday through Friday 7:00 A.M. to 3:30 P.M..

Payroll Service Update

Tina presented the board with a comparison sheet of the two quotes submitted, also stated that there is one more quote that should be submit for the November meeting. Ed request copies of the quotes sent to each commissioner including our present payroll service and to place on the agenda for the November meeting.

NEW BUSINESS:

Outstanding Water Bill – Payment Plan

Ed stated that the board had previously discussed placing liens on properties with outstanding water bills. Ed mentioned that this customer has been on a payment plan since 2005 and has requested not to have a lien placed on the property. The board requested a letter be sent to the customer requesting they attend the November meeting to address the situation at which time the

board will make a decision. The board would also like a letter sent to the customer on Winthrop Street.

Special District Meeting

The board set a date of November 13th for the Special District Meeting, with a meeting date of November 5th at 11:00 A.M. to approve the warrant.

District Accountant/Assistant Clerk/Treasurer Position

Tina presented the board with a draft job posting/description for the open position. Sue was concerned with hiring a full time position when the ACO's contract states he is to work in the office for 20 hours per week. She suggested making the open position 20 hours per week to become a 35 hour full time position in July. The board will discuss with the union the possibility of hiring a part time employee until July and also wages for this position. Place on the November 18th meeting agenda unless a decision is made prior to the November 5th meeting.

Executive Session, Massachusetts General Laws Chapter 30A, Section 21 (a) (2) Discuss Clerk/Treasurer/Office Manager Contract
Add to November 5th meeting if prepared.

ANNOUNCEMENTS

Next regular meeting of the Board of Commissioners will be November 18, 2014 at 6:00 P.M.

Greg asked if he could speak with Chief MacDonald in regards to when the District needs details on work done. Greg told the board there is a project not in our district that there was an agreement between the board and the police chief that they did not need a detail. Greg feels we should be entitled to this same agreement. The board requested Greg speak to the chief and if needed invite to the November 18th meeting.

ANNOUNCEMENTS:

Next regular meeting will be November 18, 2014.

PUBLIC INPUT: None

ADJOURNMENT: Chairman Ed Swartz made a motion to adjourn at 7:06 P.M.

Respectfully Submitted,

Tina Bragga
District Clerk

Those in Attendance:

Edward Swartz
Jeffrey Cloonan

Sue Medeiros
Tina Bragga

Greg Olsen
Jim Ready

Chairman Ed Swartz

Clerk Jeff Cloonan

Commissioner Sue Medeiros