

Dighton Water District
192 Williams Street
North Dighton, MA 02764

Edward Swartz
Jeffery Cloonan
Dorian Jefferson

COMMISSIONERS

Tina Bragga
TREASURER

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Thursday, July 9, 2015 at 6:00 P.M.
Water District Headquarters

Chairman of the Board of Commissioners Ed Swartz called the meeting to order at 6:00 P.M. on Thursday, July 9, 2015.

PLEDGE OF ALLEGIANCE

MEETING WITH SCHEDULED GUESTS:

Tata & Howard, Patrick O’Neale

Mr. O’Neale reported that he had applied on the District’s behalf for a grant though DEP (Department of Environmental Protection) to start the asset management plan including the hydraulic model. Unfortunately the grant was not funded as expected. Tata & Howard will help the District start the asset management plan and future capital improvement plan both which are required by DEP. Tata & Howard has looked into the model. The hydraulic model has issues, there are pipes that have been installed that are not on the model and the model has not been validated. Superintendent O’Brien had been discussing verifying pipe sizes for the model.

Mr. O’Neale stated the tank mixer installation on Elm Street is complete. Superintendent O’Brien reported they have had good results since the start up. Chairman Swartz asked the time frame of installing the tank mixer for the Williams Street tank. Mr. O’Neale stated the change order needed to be signed tonight and he would update when Barbato will install.

Superintendent O’Brien stated that the Underwater Solution divers would need to go into the tank first which may hold up the installation of the tank mixer. Mr. O’Neale stated that Tata & Howard’s original contract for the mixers did not include construction services because of budget limitations and they ended up providing services for the Elm Street tank and assumes William Street also. The Board was presented with an amendment to the contract for

\$13,000.00 for their consideration. The Board understands there was additional work and will get back to Mr. O’Neale.

Next Mr. O’Neale updated the work being done in the Treatment plant. District employees have relocated the permanganate feed which helped. Also cleaned up the clarifiers, the media in the clarifiers had become blocked which Tata & Howard assisted with the cleaning process and dosage which has helped. The recommendation is to look into alternative polymers, the filters still are not giving full capacity. Also discussed cleaning the clear wells after the hot season which have not been done for two years.

T- Mobile, Gary Bostwick and J. Lee Consulting – Additional Antenna’s

T-Mobile currently has six antennas on the Elm Street tank and is looking to add three new antennas. J. Lee Consulting presented plans showing where the present antennas are located and where the additional would be located on the mount that already exists. There would also be an additional box. There would be no additional line or ground work other than switching a breaker. Gary Bostwick will send electronically, will also be sending a structural assessment letter of the mount stamped. Chairman Swartz stated we are in the process of reviewing all cellular contracts. Chairman Swartz entertained a motion to approve working with the Superintendent to make sure T-Mobile follows any necessary needs that he may have as part of the process. Commissioner Cloonan so moved, Commissioner Jefferson seconded, motion passed unanimously.

APPROVE MINUTES OF PRIOR MEETINGS:

Chairman Ed Swartz entertained a motion to approve the minutes of the Tuesday June 9th Board meeting. Commissioner Jefferson so moved, Commissioner Cloonan seconded, motion passed unanimously. Ed asked for a motion to accept the June 24th meeting minutes attended by Commissioner Jefferson and Swartz. Commissioner Jefferson so moved, Chairman Swartz stepped down and seconded, the motion passed unanimously.

READING OF CORRESPONDENCE:

Chairman Swartz reported there was a letter from the insurance company of 518 Eagle Terrace. Letter was forwarded to legal.

FINANCIAL CONDITION:

Chairman Swartz read the financial conditions, attached. Chairman Swartz read the end of year transfers as follows:

\$3,479.26 from the Management Consultant line to the Legal line

\$10,021.66 from Wells to Electric

\$1,063.00 from Wells account to Vehicles

\$148.81 from Wells to the Safety account

\$18,909.88 from Meters to Outside Contractors

\$92.64 from Office Supplies to the Commissioners Account

Chairman Swartz asked for a motion to accept the transfers, Commissioner Cloonan so moved, Commissioner Jefferson seconded, motion passed.

Chairman Swartz asked for a motion to accept the financial conditions, Commissioner Cloonan so moved, Commissioner Jefferson seconded, motion passed unanimously.

SUPERINTENDENTS REPORT:

Superintendent Cathal O'Brien reported chemicals are all in stock. DEP papers are in, delivered in person. The EPA (Environmental Protection Agency) papers are being mailed in. Reports are in place and we are in compliance with our DEP and EPA permits. The EDEP and EDMR which are the discharge management programs are pending.

The treatment plant is fully staffed for July with the transition of the two retirements. Overtime has been in control and will continue with 12 hour shifts on weekends. Will be flushing again in October and would like to get the clarifiers and filters coordinated before or during flushing.

The Distribution staff is doing a renewal on Chestnut Street. The Staff will be doing all the old outs on Main Street the end of July or beginning of August, 6 to 10 renewals in anticipation of the town paving a portion of the street. Will also be working on a 10 year plan for capital improvement for DEP.

Class credits are pending, all staff is on the way or made all their CEU (Continuing Education Unit) credits for their licensing.

Superintendent O'Brien will be speaking to each individual employee to know what they are thinking in regards to cross training due to employee retirements. The Superintendent was also grateful to have worked with Donnie Jefferson which went very well.

Chairman Swartz stated the goal is to have everyone trained in everything and licensed in both treatment and distribution. There was a discussion on operating procedure.

OLD BUSINESS:

Intermunicipal Agreement – No update at this time.

GIS Mapping – No update

NEW BUSINESS:

Standards of Communication of Storage Tanks

Superintendent O'Brien stated that it looks like a thorough document except for length of lease and if the District were to replace the standpipe what would the leaser's obligation be. Chairman Swartz would like to write in that the leaser is in charge of putting up temporary post to move their antennas and be on their dime. Also, the length of lease to be 10 years with a 5 year renewal, the terms of the lease to be discussed.

Chairman Swartz asked for a motion recommending we adopt as worded here with the addition of the 10 year length of lease and a carefully worded tank replacement maintenance that the leaser is responsible for their equipment that is attached at the time repairs or replacement of the

tank needs to be done. To that end we will adopt the Equipment on Storage Tanks Standards. Commissioner Cloonan so moved, Commissioner Jefferson seconded, all were in favor.

ANNOUNCEMENTS

Next regular meeting of the Board of Commissioners will be September 8, 2015 at 6:00 P.M.

PUBLIC INPUT: None

ADJOURNMENT: Chairman Ed Swartz made a motion to adjourn at 6:56 P.M.

Respectfully Submitted,

Tina Bragga
District Clerk

Those in Attendance:
Edward Swartz
Dorian Jefferson
Jeffrey Cloonan

Chairman Ed Swartz

Clerk Jeff Cloonan

Commissioner Dorian Jefferson