

Dighton Water District  
192 Williams Street  
North Dighton, MA 02764

Edward Swartz  
Jeffery Cloonan  
Dorian Jefferson

*COMMISSIONERS*

*Tina Bragga*  
**TREASURER**

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday October 13, 2015 at 6:00 P.M.  
Water District Headquarters

Chairman of the Board of Commissioners Ed Swartz called the meeting to order at 6:08 P.M. on Tuesday October 13, 2015.

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF PRIOR MEETINGS:

Chairman Ed Swartz entertained a motion to approve the minutes of the September 8, 2015 Board meeting. Commissioner Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

READING OF CORRESPONDENCE:

Chairman Swartz reported that the Board of Commissioners and the Board of Selectmen sent a letter to Governor Baker's office, Division of Administrative and Finance, Senator Pacheco and Representative Haddad. The letter was a request to release the \$500,000.00 environmental bond bill.

FINANCIAL CONDITION:

Chairman Swartz read the financial conditions, attached. Chairman Swartz asked for a motion to accept the financial reports, Commissioner Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

Chairman Swartz asked for a motion to approve the warrants, Commissioner Jefferson so moved, Chairman Swartz stepped down to second, motion passed unanimously.

SUPERINTENDENTS REPORT:

Superintendent Cathal O'Brien reported that the treatment plant has produced three percent more finished water than last year, this is based on weather. Efficiency wise we are the same as last year about 84 percent.

The two tank mixers installed in the Elm Street and William Street tanks were approved by DEP (Department of Environmental Protection). The District is still working on hydraulic model update items.

We are starting night six of flushing. A log is being kept of any issues that arise to discuss with the District Engineer, Patrick O'Neale when flushing is complete.

We received the DWINSA (Drinking Water and Infrastructure Needs Survey and Assessment). The state collects the data for free to see what the District's needs are. We are in good shape but need help with the pipe which we will eventually have a capital improvement plan for.

Underwater Solutions have inspected the tanks. Have not heard back from them in regards to videoing the clear wells, will be asking permission to have this done when the price comes in.

Superintendent O'Brien reported that he is in the process of getting as built and swing ties for Stoney Ridge Estates and The Pines.

The third lagoon is dry; we are on schedule to have it cleaned in the late winter early spring. We are also in the process of putting Cedar number one and Walker number one out to bid for reestablishing the wells, would like to have the work done on the wells before we start pumping hard in the spring. There is money already in the budget for reestablishing wells.

#### OLD BUSINESS:

Tata and Howard – Contract Amendments - Superintendent O'Brien presented the Board with and itemized bill for the amendments to the "Elm Street Standpipe and Williams Street Standpipe Tank Mixing Systems" contract and the "Water Treatment Plant Evaluation and Optimization" contract. Chairman Swartz asked Superintendent O'Brien to compare the original contracts to the amendments to be presented back to the Board at the November meeting. Chairman Swartz stated that if there are change orders the Board needs to be made aware prior to \$14,000.00 of additional work. Also, would like to have Patrick O'Neale attend the meeting to discuss the amendments.

GIS Mapping – no update

Intermunicipal Agreement – Superintendent O'Brien has been in contact with Superintendent Lima of the Somerset Water Department, will discuss further over the winter.

Policy – Educational Classes for Licenses – Superintendent O'Brien presented the Board with the present educational policy for the District. There was a discussion on changing the educational training beyond the present policy of only up to a 2D or 2T status. Chairman Swartz directed to make revisions to the policy the way he would like to see it and send to the Board prior to the next meeting for approval at the November meeting.

#### NEW BUSINESS:

Payroll Services – Clerk/Treasurer Tina Bragga presented the Board with quotes for payroll services and recommended Customized Data. Customized Data offers online submitting of payroll, employee leave time tracking, lowest bidder and also has many municipal clients. Chairman Swartz entertained a motion to allow the Treasurer to move forward with instituting with Customized Data a new weekly payroll system, Commissioner Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

Discussion of Free Cash with Superintendent - Free cash was certified for \$482, 283.00. Chairman Swartz and Superintendent O'Brien had discussed minimal spending at the District Special meeting. The Chairman would like to utilize the free cash for water main projects starting with parts of Main Street. He continued that he would rather use the free cash for these types of projects rather than borrowing. The Board discussed the need for a new truck and the sick time buyback are the only expenditures for the Special meeting. There was also a discussion to renegotiate the power plants contract. The plants current contract allows them at any time to take 250,000 gallons of water per day.

Special District Meeting, Set Date – The Board set the Special District meeting for Thursday November 19, 2015.

Superintendent O'Brien presented the Board with the updated RFP (request for proposal) for lease of property at the Williams Street tank for cellular/wireless equipment. The Board will review prior to November's meeting. Chairman Swartz requested that the easement for the tank be reviewed prior to the meeting to ensure that antennas can be placed on the tank or if the easement is only for District use. To be placed on Novembers agenda.

#### ANNOUNCEMENTS

Next regular meeting of the Board of Commissioners will be November 10, 2015 at 6:00 P.M.

PUBLIC INPUT: None

ADJOURNMENT: Chairman Ed Swartz made a motion to adjourn at 6:36 P.M.

Respectfully Submitted,

Tina Bragga  
District Clerk

Those in Attendance:  
Edward Swartz  
Dorian Jefferson  
Jeffrey Cloonan

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Chairman Ed Swartz

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Commissioner Dorian Jefferson