

**Dighton Water District
192 Williams Street
North Dighton, MA 02764**

**Edward Swartz
Jeffery Cloonan
Dorian Jefferson**

COMMISSIONERS

Tina Bragga
TREASURER

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday November 10, 2015 at 6:00 P.M.
Water District Headquarters

Chairman of the Board of Commissioners Ed Swartz called the meeting to order at 6:00 P.M. on Tuesday November 10, 2015.

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF PRIOR MEETINGS:

Chairman Ed Swartz entertained a motion to approve the minutes of the October 13, 2015 Board meeting. Commissioner Jefferson so moved, Commissioner Cloonan seconded, motion passed unanimously.

READING OF CORRESPONDENCE:

Chairman Swartz read a letter from 1739 Smith Street petitioning to have their property enter into the District. Board requested the petition be placed on the warrant as an article for the November 19, 2015 Special Meeting.

A letter was read from Denis Maguy, Chairman of the Dighton Police Station Committee. Denis has requested that water main connection fees required for the new police station building project be waived by the Commission. Superintendent Cathal O'Brien had research how other towns had handled similar situations. Cathal reported that the District could not legally waive the fees but could trade for in kind services. This was presented to the Board of Selectman and they are not interested in doing any in kind services in lieu of the fees. The Chairman of the Board of Selectman stated that it would interfere with union negotiations. If the selectmen have any other ideas they are welcome to come back to the Board of Commissioners.

FINANCIAL CONDITION:

Chairman Swartz read the financial conditions, attached. Chairman Swartz asked for a motion to accept the financial reports, Commissioner Jefferson so moved, Commissioner Cloonan seconded, motion passed unanimously.

Chairman Swartz asked for a motion to approve the warrants as presented, Commissioner Jefferson so moved, Commissioner Cloonan seconded, motion passed unanimously.

SUPERINTENDENTS REPORT:

Superintendent Cathal O'Brien reported that fall flushing has been completed and was successful. The District is in the process of draining and drying lagoon number three to be cleaned out the end of winter beginning of spring. Soares Sanitation has cleaned out the Districts tight tank, septic tank and a portion of the concrete structure of lagoon number three.

There was nothing new to report in the treatment plant everything is running well. Seeing much colder water coming into the plant, will be adjusting the chemicals for the lower temperatures.

Superintendent O'Brien and Foreman Greg Olsen met with Dick Johnson of Utility Service Groups to discuss ice pigging, reestablishment of the wells and a special product that they offer called Aqua Guard. Mr. Johnson had suggested a multiple year arrangement with the District subject to appropriation annually where they could offer the District reestablishing a well a year and ice pig for a particular price. Chairman Swartz suggested that Mr. Johnson present to the Board at a future meeting.

OLD BUSINESS:

Intermunicipal Agreement – Superintendent O'Brien has been in contact with Superintendent Lima of the Somerset Water Department. Superintendent Lima has been busy with flushing and hopes to catch up with him soon.

GIS Mapping – no update

Policy – Educational Classes for Licenses – Superintendent O'Brien had emailed the Board with the revised policy for their review. The Board had no questions or remarks on the policy. Chairman Swartz entertained a motion to accept the draft revised policy for classes and training dated October 20th, 2015 as presented by the Superintendent. Commissioner Cloonan so moved, Commissioner Jefferson seconded, motion passed unanimously.

Request For Proposal (RFP) – Approval - Chairman Swartz questioned if the District had checked with Kenny Araujo in regards to the use of the easement. Superintendent O'Brien stated that as long as the bidders use the power that is there now, there is no change. Bidders will not be able to run additional poles on driveway. Chairman Swartz entertained a motion to accept the request for proposal for the lease of property to be used for the installation of cellular wireless equipment at Williams Street. Commissioner Jefferson so moved, Commissioner Cloonan seconded, motion passed unanimously. Chairman Swartz requested that a copy of the RFP be sent to each of the current lessees on the Elm Street Tank.

SPECIAL GUEST:

Patrick O'Neale, Tata & Howard – Contract Amendments

Superintendent O'Brien reviewed the amendments for the "Elm Street Standpipe and Williams Street Standpipe Tank Mixing Systems" contract and the "Water Treatment Plant Evaluation and Optimization" contract.

Patrick O'Neale, engineer for the tank mixer project, explained that the additional cost was for engineering services that were not in the original contract such as the change order for the Williams Street

tank. Engineering services were not included in the original contract. Mr. O’Neale stated that there was additional work such as a preconstruction conference, worked with the cellular contractors that have antennas on the Elm Street tank, approved all the pay requisites. Chairman Swartz questioned why the change orders were not presented to the Board prior to the project’s completion so that the District could have budgeted for the additional work. Mr. O’Neale stated that he had thought the additional funding was added to the Williams Street article. Clerk/Treasurer Tina Bragga stated that she was asked to put an additional \$3,500.00 on the article to cover additional engineering cost. The Board reviewed and discussed the original engineering contract. Chairman Swartz recommended that the additional funds be placed on the Special meeting warrant but going forward if there are any change orders they have to come before the Board.

Chairman Swartz stated that the Board was aware of the additional funds required for the change order for the “Water Treatment Plant Evaluation and Optimization” and is on the Special District Meeting warrant.

OLD BUSINESS:

Special District Meeting Warrant – Approval

Chairman Swartz asked for a motion to accept the warrant for the Special District Meeting scheduled for Thursday November 19th at 7:00 PM at the Dighton Elementary School. Commissioner Jefferson so moved, Commissioner Cloonan seconded, all were in favor.

NEW BUSINESS:

Kimberly Rodrigues – Six Month Review

Chairman Swartz stated that Kim has done a great job, has been taking classes and is a great asset to the District.

ANNOUNCEMENTS:

The Fall District meeting will be on Thursday November 19th at 7:00 PM at the Dighton Elementary School. Next regular meeting of the Board of Commissioners will be December 8, 2015 at 6:00 P.M. at the Treatment Plant.

PUBLIC INPUT: None

ADJOURNMENT: Chairman Ed Swartz made a motion to adjourn at 6:44 P.M.

Respectfully Submitted,

Tina Bragga
District Clerk

Those in Attendance:

Edward Swartz
Dorian Jefferson
Jeffrey Cloonan

Chairman Ed Swartz

Commissioner Jeff Cloonan

Commissioner Dorian Jefferson