

**Dighton Water District
192 Williams Street
North Dighton, MA 02764**

**Edward Swartz
Jeffery Cloonan
Dorian Jefferson
*COMMISSIONERS***

**Tina Bragga
*Clerk/Treasurer***

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday, February 14, 2017 at 4:00 P.M.
Water District Headquarters

Chairman of the Board of Commissioners Ed Swartz called the meeting to order at 4:03 P.M. on Tuesday, February 14, 2017.

PLEDGE OF ALLEGIANCE

SCHEDULED GUEST – Service Installation to 166 Walker Street, Ken Foley
Ken Foley was not in attendance, Board directed Superintendent O’Brien to approve at his discretion.

APPROVE MINUTES OF PRIOR MEETINGS:

Chairman Swartz asked for a motion to approve the minutes of the monthly board meeting of January 10, 2017. Commissioner Dorian Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

READING OF CORRESPONDENCE: None

FINANCIAL CONDITION:

Chairman Swartz reviewed the budget to actual and receivable reports. Chairman Swartz asked for a motion to accept the financial reports. Commissioner Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

Chairman Swartz asked for a motion to approve the warrants, Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

SUPERINTENDENTS REPORT:

Superintendent Cathal O’Brien reported that it’s a renewal year for Distribution and Treatment licenses. Staff should have half of their credit by June 30th. There was a discussion of possible hosting a class either at the treatment plant, town hall or Bristol Agricultural High School, Superintendent will look further into. O’Brien discussed budget line balances and stated he would like to redevelop Walker number 1 next year. Chemicals at the plant are working well running summer doses, manganese is still high. Staff will be redeveloping clarifier number 3 in March. Also at the same time we will be getting prices to clean the back lagoon, should be about \$9,000.00. Hydrant flushing is scheduled for April. Superintendent O’Brien state he is in the process of working on the annual statistical report. Distribution Operator Kevin Carpenter is working on the backflow reports, we are in compliance. The District used about 65 percent of the water registration which means the District have water to sell. Superintendent

O'Brien has spoken to Chairman Michael Rose to scheduling a meeting with Chairman Swartz in regards to North Dighton Fire District buying District water.

OLD BUSINESS:

Meter Program – Superintendent O'Brien reported that about 50 meters have been replaced with digital read meters since the January 10th meeting. Commissioner Jefferson would like all distribution employees trained on upgrading to digital meters.

Intermunicipal Agreement – Previously discussed.

Personnel Sick Time Policy – Add to next agenda.

NEW BUSINESS:

Fiscal Year 2018 Budget Ceiling Target – Clerk Tina Bragga presented a draft budget to the Board with a decrease of \$50,000.00 under last year's final budget.

Non Union Employee Wages – Chairman Swartz asked for a motion to approve the 3 percent contract increase for the Clerk/Treasurer and the Superintendent, Jefferson so moved, Chairman Swartz stepped down and seconded, motion passed unanimously.

RFP for Elm Street Tank - AT&T and for Williams Street Tank - T Mobile – Superintendent O'Brien stated that T Mobile has requested that the Board reissue the RFP (Request for Proposal) for the Williams Street tank. Chairman Swartz asked for a motion to send out the RFP mobile antennas on the Williams Street tank, Jefferson so moved, Commissioner Cloonan seconded all were in favor. Chairman Swartz asked for a motion to put out the RFP for the 2019 A T&T renewal of their mobile antenna on the Elm Street tank, Jefferson so moved, Commissioner Cloonan seconded all were in favor.

ANNOUNCEMENTS

Next Regular Meeting of Commissioners – March 14, 2017 at 6:00 PM

Nominations for Commissioner for three years will be open from March 3, 2017 to April 3, 2017

Annual District Election - May 15, 2017

Annual District Meeting - May 25, 2017

PUBLIC INPUT: None

ADJOURNMENT: Chairman Swartz made a motion to adjourn at 6:29 P.M.

Respectfully Submitted,

Tina Bragga
District Clerk

Chairman Ed Swartz

Commissioner Jeff Cloonan

Commissioner Dorian Jefferson